**The Janus Scholarship**

1. The purpose of the scholarship:
	1. The Janus Circle Scholarship is established to recognize student members of the Kent UMC for their active involvement in our church and service to the community who plan to pursue post-secondary education the following school year.
	2. This is the emphasis of the application criteria – school GPA is not the focus.
	3. Any optional application essay would reflect the incentive.
2. Application and Selection
	1. Student must be a member of the church.
	2. Student must provide a copy of their acceptance letter to their selected school.
	3. The application lists all of the youth church activities, which would be counted, since the student’s 9th grade school year – maximum of 2 points per each activity, regardless of number of years involved.
	4. Church leadership activities would be also identified and counted – maximum of 2 points per activity.
	5. Outside service activities could be included, such as Kent Social Services, but would be counted as ½ point with a maximum of 1 point per activity. Applicants will need verification of outside service from the outside leader on the service letterhead. Janus Circle Selection Committee will maintain a list of valid outside services.
	6. Applicants would first be reviewed by the youth leaders, such as Dave Palmer, Rick Stout, Brad Brode, Mike Goff, and the youth intern(s) to verify the student’s involvement.
	7. Letters of recommendation are not needed, since we know the students.
	8. Before the next step, it is intended to have the student’s identity redacted from the application materials.
	9. Based on the discretion of the Janus Selection Committee, top applicants may be asked to write an essay, such as “How I live my faith in church.”
	10. Final selection would be by a Janus Selection Committee comprised of three to five Janus Circle members. Eligible members are those who have older, post-high school children, 5th grade children or younger, or no children.
	11. Students who will receive a full-ride scholarship, which include tuition, fees, books, room & board, should not apply for or accept the award, since the vast majority of colleges will deduct any additional scholarship monies from full-rides and move it elsewhere, which means we are wasting money paying for something that had already been paid.
3. Award Amount and Distribution
	1. Janus Circle would determine the amount each year and announce it. Initial proposal would be $500.
	2. Multiple recipients will be possible, and the amount will be divided. For two top candidates, that would be $250 each. If there are three, then Janus will provide another $100 to make each award $200.
	3. The recipient would let us know to whom we should write the check – to the school or for books. The intent is to not write the check to the individual.
	4. In addition, if the student decides to not attend post-secondary school in the first semester after high school or withdraws during the semester, then the Janus Circle should be notified and the award amount, if it had been distributed, should be returned immediately.
	5. It is at the discretion of the Janus Selection Committee to determine if no award will be made based on a lack of viable candidates (minimum points will be established by the Selection Committee).
4. Funding of the award would be preferred as a combination of an endowment and a pass-through amount to make a reasonable award.
	1. Janus Circle has a Scholarship Fund with the Gifts & Memorials Committee to invest as an endowment. It is expected that until the endowed fund reaches $10,000, the scholarship will be funded directly through Janus Circle’s fundraising.
	2. A future distribution strategy to consider is a 12-quarter running average with a 4% distribution rate, which smooths out market results.
	3. Also, the UMW Special Projects Committee indicated that they would be interested in contributing.
	4. Anyone can make donations directly to the Janus Circle Scholarship and/or Endowment Fund.
5. Details and logistics
	1. Scholarship application form (see separate page)
	2. Deadline for application: Send application postmarked or delivered to the main church office by April 15th (these will be time stamped)
	3. Scholarship timeline:
		1. April 15th – April 19th Applications received
		2. April 20th – May 1ST UMC Youth Leaders (Palmer, Stout, Brode, Goff, youth intern(s)) would verify student involvement
		3. May 1st – 15th Janus Scholarship Selection Committee would review the applicants and identify the recipient(s)
		4. May 20th – Review selection with Dave Palmer before Senior Recognition Sunday
		5. Senior Recognition Sunday – announce recipient(s), who should write a thanks & submit to the Mosaic
	4. Scholarship total amount $500, but shared split varies based on number of recipients
6. Timing for First Award
	1. Plan for an award in graduation of HS seniors in 2015 – plans were announced in summer of 2014 to give all students a fair chance.
	2. Any changes to the applications should be made before the start of summer.
7. Questions can be directed to Denise Mote 330-678-6048 or to one of the youth leaders listed in the church directory.