

United Methodist Church of Kent Children's Choir Director Job Description

Qualifications:

- A. A commitment to Christian service and ministry*
- B. Strong musical and choral background*
- C. Ability to work well with children*
- D. Experience in drama*

RESPONSIBILITIES:

1. Rehearse and direct the children's choir program of the church. The children rehearse each Sunday during the Kent school system academic year, from 9:15 to 10:15 a.m. The program includes children from age four through sixth grade. Additional rehearsals may be needed for the two children's musicals.
2. Lead the Children's Choir in monthly singing appearances in worship, from September through May. In September, October, November, January, February, March, and April, the Children's Choir sings one number at the 9:30 and 10:30 services. In December, the children sing for the 7:00 p.m. Christmas Eve service. Additionally, in December and in May, the children present a musical at the 10:30 worship hour.
3. Direct two children's musicals each year (December and May). These are normally about a half hour in length and include dialogue as well as music. Volunteers are used to help construct staging and scenery.
4. Select music appropriate to the church year and to the age and ability level of the children. Music should express Christian faith and praise to God. Ideally, the music will be enjoyable for the children to sing and edifying for the congregation to hear!
5. Make necessary purchases of music and drama materials within the limits of the church budget for the Children's Choir, which is currently \$1000 per year.
6. Communicate with parents and the congregation as needed, in order to promote the children's music program and keep parents informed.
7. In the summer, when the Children's Choir is in recess, lead the music component of Vacation Bible School, which is one week in mid-June, meeting from 9:30 a.m. to noon from Monday to Friday. The repertoire for the week is supplied with the VBS program that is chosen by our Education Committee. Leading music involves directing a singing time at the beginning and the end of each morning, and leading music sessions for various age levels during the morning. Finally, the Director leads VBS children in singing selected songs during 9:30 and 10:30 a.m. worship on the Sunday in June following VBS.
8. Participate as needed as a member of the Education Committee, and participate as a part of the Worship Team. The Worship Team meets about every third month on a Sunday after worship to plan and coordinate all aspects of worship for future Sundays.
9. Maintain a file of all church-owned Children's Choir music, see that the Children's Choir robes are properly maintained, and oversee the storage of costumes and equipment.

Remuneration: \$500 per month (\$6000 per year)

Starting date: August 16, 2017 (first day of rehearsal is August 20)

To apply: email application form and resume to Dr. David Palmer at davepalmer@kentmethodist.org. Deadline is July 31.